

WOOTTON PARISH COUNCIL



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
THURSDAY 4 APRIL 2024**

Councillors Present: Cllrs J Harwood, F Bates, M Brown, F Mackinlay, A Molyneaux, J Salter
Members of Public: 5 members of the public
District Cllr Tim Sumner

90/24 Apologies and Declarations

- 90.1 Apologies had been received from Cllr Eccles-Williams
- 90.2 There were no declarations of interest.

91/24 Minutes

- 91.1 Minutes of the meeting held on 4 March 2024 were approved and accepted into record and signed by the Chair.

91.2 **Matters arising:**

91.2 Coronation trees have been planted in Castle Road by OCC who sourced and planted the trees on behalf of the PC. Cllr Brown thanked those who had offered to donate to their cost but this proved not to be necessary. OCC had also offered to plant more trees later in the year. The proposed locations of these will be discussed with residents to ensure there are no objections. Ownership of the land where the trees will be planted will also need to be confirmed. It was suggested that one location suitable for further tree planning might be the Three Beeches in Glympton road. Cllr Brown agreed to meet local residents to discuss the possibility.

91.2 Neighbourhood Plan exhibition in the Church has been well received and the Chair extended thanks to the team responsible

92/24 Open forum

- 92.1 District Councillor:

Cllr Tim Sumner reported that WODC has launched a guide to help local communities to support nature and wildlife. WODC have published their commitments, and funding available is available for local PC projects, He undertook for forward more information to WPC.

He also expressed his support for solar street lights which are motion sensitive and off during the night (until triggered) therefore maintaining dark skies and saving battery power.

92.2 County Councillor
Not present – written report will be circulated to cllrs.

92.3 Public
No members of the public spoke at this time.

93/24 London Oxford Airport

An invitation to participate in a consultation about the airspace above this part of the county had been received. Wootton may be affected by new arrangements for flights into and out of the airfield. The consultation process may take 2-3 years. Cllr Mackinley has spoken to pilots living in the village and will have discussions with other residents who are knowledgeable on the subject to clarify the possible implications of the proposal on Wootton. It was suggested that details of the consultation should be put on the parish council and village websites to encourage residents to participate in the consultation. It was agreed that Cllr Mackinley should attend the next meeting of the Airport Consultative Committee which apparently is attended by representatives from parish councils.

94/24 Neighbourhood Plan

Cllr Bates reported on the success and popularity of the exhibition which had been extended to Sunday. There will be a meeting of the Steering Group at the end April/early May where the results will be analysed to establish questions for a survey which will be circulated to all households.

95/24 Planning

- 95.1 24/00411/HHD Hollybank – Erection of single storey extension and installation of 2 pairs of double doors within the western elevation – **Under Consideration**
- 95.2 24/00412/LBC Hollybank – Internal and external alterations to include erection of a single storey extension and installation of 2 pairs of double doors within the western elevation – **Under Consideration**
- 95.3 24/00218/LBC – Manor Farm, Chapel Hill – Discharge of conditions of 21/04047/LBC – **Under Consideration**
- 95.4 23/03394/CND Meadowland, Horseshoe Lane, Discharge of condition 6 of 23/02266/HND – **Permission granted**
- 95.5 23/03359/LBC Wootton Place – amendments to 22/0779/LBC – **Permission granted**
- 95.6 23/03360/S73 – Wootton Place – Variation of Condition 2 of 22/00767/HHD – **Permission granted**
- 95.7 23/03052/LBC – Horseshoe House, Horseshoe Lane - **Permission granted**
- 95.8 24/00148/LBC - Lower Dornford Farm – **Under consideration**
- 95.9 24/00147/FUL - Lower Dornford Farm - **Under consideration**
- 95.10 24/00149/FUL - Lower Dornford Farm – solar panels – **Under consideration**

96/24 S137 Grants Policy

As requested by the Council in November last year, a draft revised grants policy document had been prepared and circulated to cllrs. It was **Resolved** to approve and adopt the draft document. The Clerk was authorised to place it on the Council's website replacing the previous policy document.

97/24 Committee Terms of Reference

The new council elected in May will need to appoint committees and approve their ToRs. Revised ToRs for the Planning and Finance Committees had been drafted and submitted to the Council along with the approved ToRs for the NP Steering Group. It was RESOLVED to approve the ToRs and recommend them to the incoming council.

98/24 Finance

98.01. The payment list had been circulated before the meeting and was approved and signed by 2 members of the Finance Committee.

Grass cutting – a letter had been received for return to OCC with an updated contract. It was **Resolved** to agree the new contract terms and the Clerk was authorised to sign and return the contract document to OCC.

Dates of next meetings :

13 May AMPC (7pm) & APM(7.30), 3 June, 1 July, 5 August, 2 September, 7 October, 4 November, 2 December

Elections

Elections will be held for Wootton Parish Councils on 2 May. Current councillors Andrew Molyneux and Mark Eccles-Williams will be standing down and the Chair extended the Parish Council’s thanks to them for their service to the village during their time on the council. He also reminded everyone that when they vote at the 2 May elections they will need to show photo ID.

Signed

Chair Wootton PC